

Work experience / Student Placement programs at Gasworks:

Gasworks receives a number of enquiries every year for work experience students and student placement programs. Gasworks aims to accommodate 4 – 6 placements a year. It is not possible to place every student that applies.

In general Gasworks attempts to place work experience students and student placements during busy periods of the year when there is plenty of hands on work, which provides a valuable experience for students. The kind of positive experiences a student can expect to have at Gasworks will depend on their willingness to jump in and get involved, and to become a part of the team. We aim to place students in positions that are directly related to their particular areas of interest.

At Gasworks we can offer work experience students and student placements experience in the following areas:

- Venue Management & Arts Administration
- Marketing & Development
- Publicity
- Box Office Ticketing
- Front of House and Ushering
- Hospitality
- Festival and Event Management
- Visual Arts Management
- Technical Management

Below is an application form for each student to complete. Each application will be assessed according to areas of interest and preferred dates and times.

Payment terms:

Unless otherwise agreed, Gasworks pays \$10 a day for work experience students to cover the cost of lunch and transport. If a student is required to work after hours, Gasworks will supply a cabcharge for transport home.

GASWORKS ARTS PARK

Work experience and Student Placement Application Form

SECTION A: PERSONAL DETAILS

Surname: Given Name:

Address:

Tel: email:

School / University / Education Institution

Course / Subjects being studied:.....

Year Level..... Age.....

Please describe any existing medical conditions that Gasworks should know about:

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SECTION B: EMERGENCY CONTACT / NEXT OF KIN

An emergency contact can be a parent/guardian or teacher

Surname: Given Name:

Address:

Tel (AH) Tel (BH)

email: Relationship.....

SECTION C: WORK EXPERIENCE AND AREAS OF INTEREST

Please select your specific areas of interest:

- Venue Management & Arts Administration
- Marketing & Development
- Publicity
- Box Office Ticketing
- Front of House and Ushering
- Hospitality
- Festival and Event Management
- Visual Arts Management
- Technical Management

Please indicate your preferred dates and times for your placement:

Month:..... Duration:

(Please note, you MUST nominate a preferred month and duration for the placement)

Preferred days and times

<input type="checkbox"/> Monday	<input type="checkbox"/> 9am – 5pm
<input type="checkbox"/> Tuesday	<input type="checkbox"/> 10am – 3pm
<input type="checkbox"/> Wednesday	<input type="checkbox"/> 12noon – 5pm
<input type="checkbox"/> Thursdays	<input type="checkbox"/> 6pm – 11pm
<input type="checkbox"/> Fridays	Other times:
<input type="checkbox"/> Saturday	
<input type="checkbox"/> Sunday	

Please describe any previous work experience or arts experiences or interests that you have had which may be relevant:

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Please describe what you hope to learn from your placement at Gasworks:

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Please provide details of two personal or professional references:

Surname: Given Name:

Address:

Tel (AH) Tel (BH)

email: Relationship.....

Surname: Given Name:

Address:

Tel (AH) Tel (BH)

email: Relationship.....

SECTION D: SPECIAL REQUIREMENTS

Please provide any details about special requirements that you, or your school or education institute may require from Gasworks. This would include specific assignments or documentation, forms that need to be completed, allowances and payments:

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Signed:..... Date.....

Print name.....

Signature of parent/guardian/teacher Date

Print name

Tel..... Email

Organisation or relation to applicant

Address.....

Your application will be considered and someone will be in contact with you within a fortnight.

Privacy statement:
 Personal information collected by Gasworks Arts Inc. is treated as confidential and is protected by the [Privacy Act 1988](#) . Personal information is information relating to an individual whose identity is apparent, or can reasonably be ascertained, from the information or opinion provided.
 By signing this form the applicant agrees to treat all information and documentation provided by Gasworks Arts Inc or learnt during their placement, as private and confidential.